**Friends of the Crystal Lake Library**

**Meeting Minutes**

**April 22, 2019**

* Members in Attendance
  + Claudine Kerber, Mike Lorenz, Holly Hawes, Karen Migaldi, Stacey Lorenz
  + Noting three potential members joined the meeting today as well.
* Members Absent
  + Bill Weller, Nick Kanellopolous, Susan King
* Call to Order
  + Called to order at 7:03
* Old Minute Approval
  + Approved, amending spelling of Holly’s name.
* Officer Reports
  + President
    - Summary of Bunny Bash presence
    - Update on Amazon Merch/Tspring (t-shirt orders)
    - Report on book donations by Fox River Valley Friends and a local resident.
  + VP
    - None (none in this position)
  + Treasurer
    - Friends have $711 in the bank and $245 in Paypal.
    - 990N filing completed
    - Draft of letter for donors/members. To be finalized by next meeting. Discussion of the “ask” and benefits of supporting Friends/Library. Karen and Holly will work between meetings on these talking points.
  + Secretary
    - None (absent)
* Committee Reports – no formal committees yet due to size of group.
  + Publicity/Membership Committee
    - Visitor noted that the paper membership form does not include any information about how to turn in this form. Mike/Stacey will remedy this.
  + Fundraising Committee
    - Still no check from Nick’s. Claudine following up.
* Possible Barn Nursery fundraiser. Also a potential partner in a mum sale?
* Julie Anne’s fundraiser in May?
* Must start planning for the fall mum sale. Karen recollected an approximate 175 plants pre-ordered in advance in May-ish for a September sale.
* Old Business/Unfinished Business
  + Articles of Incorporation
    - No news, bank appears not to need more paperwork.
  + Insurance expense from old group
    - Tabled, as Nick is working on this.
* New Business
  + Bylaws and elections in May
    - Mike will post positions and duties on website in advance of meeting. Will vote at next meeting and officeholders will assume office at this time.
* Next Meeting Date – May 28, 2019
* Adjournment
  + Adjourned at 8:03